

Council Meeting
February 12, 2018
7:00 p.m.

The council meeting of Mayor and Council was held on the above date and time with Council members Carrow, Smith, and DeBenedictis present with Mayor Letterman presiding. Town Foreman Jeff Hurlock, Recording Secretary Sue Muncey, Captain Carl Hutson, Town Solicitor Scott Chambers, Marvin Pedigo, William Wilkinson, and Sandra DeLane were also in attendance.

1. **Call to Order** - Mr. Letterman called the meeting to order at 7:00 p.m. Mr. Letterman excused Mr. Dias from the meeting due to health issues. He wishes him well and hopes he will be back for next month's meeting.
2. **Pledge to the Flag** – Mr. Chambers led the Pledge of Allegiance.
3. **Approval of Minutes** –

Mr. Carrow made a motion to accept the Planning & Zoning Meeting minutes of 12/27/17, Council Meeting minutes of 01/08/18, Budget Meeting minutes of 01/16/18, Economic Development Committee Meeting minutes of 01/18/18, Code Enforcement Meeting minutes of 01/22/18, and the Street Committee Meeting minutes of 01/24/18 in written form. Ms. DeBenedictis seconded the motion. Motion carried unanimously.

4. **Approval of Income and Expense Report** –

Mr. Smith made a motion to approve the Income and Expense Report. Mr. Carrow seconded the motion. Motion carried unanimously.

5. **Communications** – Ms. DeBenedictis read correspondence that came from Boys & Girls Clubs of Delaware. Mr. Letterman stated this was given to him by Lincoln Willis. This will be considered for the 2019 budget since the budget has been completed for 2018.

6. **Report of the Chief of Police** – Mr. Hutson stated the officer who had surgery is doing well. This was not job-related. The new vehicles are in. We should have them both by the end of the week. Mr. Letterman asked if they were outfitted. Mr. Hutson stated no. Mr. Carrow asked what the status of the part-time officer was. Mr. Hutson stated the same. Mr. Carrow stated he was referring to a temporary replacement. Mr. Letterman stated you need to find someone. You can make it known that it is temporary until the other officer comes back. If the other officer doesn't come back, this person could move into a permanent part-time position.

7. **Report of the Town Foreman** – Mr. Hurlock had no report.

8. **Report of the Town Solicitor** – Mr. Chambers had no report.

- 9. Report from Inspections/Enforcement** – Mr. Hurlock stated he met with the code enforcement officer, the town solicitor and Mr. Hutson. They are making progress on solving issues.
- 10. Reports from Members of Council**
- a. Report from Electric Committee** – Ms. DeBenedictis had no report.
 - b. Report from Street Committee** – Mr. Smith stated information is needed from the last meeting. Mr. Hurlock discussed Gander Drive’s progress – they are waiting for the blacktop plant to open in the spring.
 - c. Report from Water & Sewer Committee** – Mr. Hurlock had no report. He stated he is receiving phone calls about the Hanover Foods water tower. This is not the Town of Clayton’s tower. The Code Enforcement officer has included DelDOT and DSP. Mr. Hurlock stated he is trying to work with Hanover Foods.
 - d. Report from Equipment Committee** – Mr. Smith had no report.
 - e. Report from Personnel Committee** – Mr. Carrow had no report.
 - f. Report from Police Committee** – Mr. Letterman stated there is no report.
 - g. Report from Budget Committee** – Mr. Smith had no report.
 - h. Report from Economic Development Committee** – Mr. Carrow stated he received a response from the Ag Section of Smyrna High School. The benches and planters are done. There is a 6’ bench and a planter for each end. He needs to identify places to put the bench. We need to bolt the bench down. He will coordinate with Public Works. They are shooting for the spring at the town-wide yard sale.
 - i. Report from DEMEC** – Ms. DeBenedictis stated the DEMEC board head retired. Morris Deputy was elected as board head as of 3/1/18. First State Action Agency will be at the next DEMEC meeting. They give ways to help people with their utility bill. Residents can make an appointment with them to discuss strategies. A Sustainable Energy Committee will also be discussed. There will also be a discussion of running a natural gas pipeline. This will be in conjunction with a new power plant in Denton, MD. Mr. Hurlock stated this allows them to run the Beasley Plant on natural gas.
 - j. Report from Board of Adjustments** – Mr. Hurlock had no report.
 - k. Report from Planning & Zoning Committee** – Mr. Hurlock stated they are not moving fast on the Comprehensive Plan. The engineer reviewed the Ovations subdivision plan. Mr. Hurlock met with the engineer and they went over comments and it was sent back to the developer.
 - l. Appeals Board** – Mr. Hurlock had no report.

11. Unfinished Business

- a. No unfinished business.

12. New Business –

- a. Discuss and Vote – Lot Line Adjustment/Subdivision Approval for Rebar Application. The letter dated 1/9/18 addressed to Mayor and Council was read in its entirety by Ms. DeBenedictis. Mr. Letterman stated this is just moving the driveway? Mr. Hurlock stated yes.

Mr. Carrow made a motion to accept the letter and recommends approval for the Lot Line Adjustment/Subdivision Approval for moving the driveway. Mr. Smith seconded the motion. Motion carried unanimously.

- b. First Reading – Dissolve Town Ordinance Section 4.1-6. Ordinance Concerning the Registration and Licensing of Dogs. Ms. DeBenedictis read this document in its entirety. The second reading will take place at the March meeting.

13. Public Forum –

Mr. Wilkinson – 221 Clayton Avenue. In the past he has seen an increased police presence on Clayton Avenue. He said recently there have been six to seven hit-n-runs, side swiping of vehicles and people not stopping. This has been going on since October of last year. The traffic pattern has changed drastically. He is asking for traffic cameras to be installed. Mr. Letterman stated you have seen increased police presence? Mr. Wilkinson stated it has diminished recently. Mr. Hutson stated he will look into. Mr. Smith asked what time or day is this happening. Mr. Wilkinson stated during rush hour – morning and evening. He stated he also saw an increase in his electric bill. Mr. Letterman stated he can call the office and speak Sue. She will help you with your questions. He told Mr. Wilkinson if he wanted to discuss this further he was willing to do so after the meeting.

14. Adjournment

Mr. Carrow made a motion to adjourn the meeting. Mr. Smith seconded the motion. Motion carried unanimously. Meeting was adjourned at 7:23 p.m.

Recording Secretary,

Sue Muncey